

PARK MAINTENANCE REPORT



COMPREHENSIVE PARKS AND PUBLIC SPACES MASTER PLAN
CITY OF HILLIARD, OHIO ■ EDSALL & ASSOCIATES LLC ■ LAND PLANNERS ■ PLANNING CONSULTANTS
LANDSCAPE ARCHITECTS ■ 614-221-0580

HILLIARD PARKS AND PUBLIC SPACES MASTER PLAN

PARK MAINTENANCE REPORT

PREPARED: SEPTEMBER 9, 2015

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■ INTRODUCTION AND PURPOSE

As the Comprehensive Parks and Public Spaces Master Plan was being prepared, Edsall & Associates LLC and Jim Coffield had the opportunity to meet with the Hilliard Recreation and Parks maintenance staff to review maintenance facilities and procedures in the City. Like many communities, with the tightening economy, park maintenance staff duties and equipment are pooled at certain times of the year with the City's Service Department staff. When this occurs, it is usually for purposes of performing city-wide maintenance operations. While this is a good move economically, it does often leave voids in the Recreation and Parks Department's park maintenance needs.

Jim Coffield brings to the project his previous experience as Park Manager for twenty-eight (28) years for the City of Worthington, Ohio. The purpose of this study is to afford the Administration and members of Council with suggested park maintenance operations and required staffing and operation costs. Currently, the Department has just three (3) full-time park maintenance staff and one (1) full time building custodian. The three (3) grounds maintenance personnel time is not dedicated one hundred (100%) percent just to Recreation and Parks.

In the past several years the Recreation and Parks Department park land has been expanded by several hundred acres. At the same time, the City has added a significant number of miles of multi-use paths related to roads and parks. However, the Department maintenance staff has not expanded in relation to the increase in dedicated acreage and trails. This puts more of a burden on the Department's staff, particularly with the addition of buildings such as the Anderson House. Currently, the Department has one (1) custodian to maintain the interior of the Community Center and Senior Center. If that person is off for illness or vacation there currently is no backup for interior facility maintenance.

■ OBSERVATIONS OF EXISTING PARK FACILITIES

During the fall of 2014, Jim Coffield, maintenance consultant, and Deborah Edsall performed site visits to Hilliard's parks to review the current site conditions. Hilliard's existing park system is widely dispersed throughout the City. There is a significant distance between park sites. This, along with current vehicular traffic flow, impacts operating maintenance budgets. The following observations and recommendations are made based on these reviews. The following comments at this time address maintenance issues, safety issues and observations related to the latest requirements of the ADA law.

- Lakewood Park and Silverton Park are currently open, undeveloped/underutilized sites.
- The Estates at Hoffman is one (1) of the City's least developed park sites. The site currently hosts a water tower, garden plots and material storage.
- Storage of ballfield materials at Roger A. Reynolds Municipal Park currently is along a trail. An alternative storage location for ballfield materials should be found.
- Crosscreek Park appears open and underutilized. However, it is host to the City's cricket games. Soccer practice areas and opportunities for expanded activities and game observation should be considered for this site.
- Reibel Woods and Scioto Run Nature Trail are not ADA accessible. According to the law, the entire trail does not need to be accessible. It is recommended the entrances be made accessible so individuals may experience a portion of the cherished natural areas.

- Most park signage is old and deteriorating. The recommendation is to start branding Hilliard's park system with new park identification signs. Signage at Roger A. Reynolds Municipal Park is old and confusing. It is recommended the park signage be replaced as park improvements are made.
- At Hamilton Park, the swings are extremely close to the fence with the barbed wire. The Consumer Product Safety Commission requires a clear zone twice the mounting height of the swings to any vertical obstruction. The swings should be removed. The playground equipment is dated and should be replaced.
- All playground surfaces do not meet current Consumer Product Safety Standards as to ground area required. Many times play elements are separated by lawn areas, which requires extra time to mow around individual components such as climbers or swings. It is recommended all playground elements be in one (1) common area.
- At Father Rodric J. DiPietro Park, the existing unheated maintenance building is neither airtight nor watertight. The building roof is sagging and eaves show signs of decay and rot. The drive to the maintenance building is a combination of gravel and turf. The recommendation is to remove this building for additional parking and recreation fields and improve the vehicular access to the western end of the park.
- The pool and existing buildings related to the Hilliard East Pool and Park have been evaluated under separate studies. The recommendation is to redevelop the pool and related buildings in phases. The existing asphalt parking area is deteriorating with many areas exhibiting the gravel base. It is recommended the parking area be redeveloped per the Concept Master Plan. It was noted there was no fencing along the north property line. Missing fencing should be added. Failing fencing at the Schirtzinger Road entrance should be repaired.
- Britton Farms Park has no on-site parking. While there is parking at the Norwich Elementary School, it does not serve the park well. It is recommended some on-site parking be added. The trail through the park does not meet ADA standards. The path surface and timber steps are deteriorating. Timber pins are exposed. It is recommended the failing timbers be removed immediately, ADA access be improved and grading modified per the guiding principles for pond development. A narrow channel exists between the two (2) ponds which is not negotiable for pedestrians. It is recommended a foot bridge be added.

■ EXISTING PARKS AND PUBLIC SPACES

Based on the latest National Recreation and Parks Association Guidelines, parks in Hilliard entail Mini Parks, Neighborhood Parks, Community Parks, Sports Complexes, Natural Resource Preserves/Greenways, Special Facilities and Public Spaces. The designation of the City's park by type are noted below. Due to the added cost of maintaining Mini Parks, it is recommended the City not accept or develop any additional Mini Parks.

- **Mini Parks:** The smallest park type may be as small as 2,500 SF to one (1) acre or less than five (5) acres. Mini parks typically serve a residential area 1/4 mile or less in radius. The development character of mini parks is characterized by passive facilities including landscaped areas, seating areas, playgrounds or unique recreational needs/sites. Mini parks usually are not large enough to accommodate off-street parking or programmed activities. Conklin Park, Heather Ridge Park, Silverton Park and Tinapple Park are current Mini Parks.
- **Neighborhood Parks:** Serves as the basic unit for a community's park system. Minimum size should be at least five (5) acres, up to ten (10) or more acres. Neighborhood parks serve a 1/4

mile to 1/2 mile radius area uninterrupted by non-residential streets. Neighborhood parks are generally not large enough to be used for programmed activities. Neighborhood parks usually include 50% active and 50% passive activities and may include seven (7) to ten (10) parking spaces. Britton Farms Park, Darby Glen Park, Hayden Run Village, Hilliard East Pool & Park and Lakewood Park are current Neighborhood Parks.

- **Community Parks:** Community parks typically serve a broader purpose than neighborhood parks and more than two (2) neighborhoods within a 1/2 to 3 mile radius. Community parks are served by non-local streets, arterial or collector streets and are usually thirty (30) to fifty (50) acres or more in size. Community parks include active and passive activities, especially group activities. Community parks may be designed for programmed athletic field events. Due to their size, off-street parking is an integral part of the community park development. Roger A. Reynolds Municipal Park is the City's current Community Park.
- **Sports Complex:** This park type consolidates heavily programmed athletic fields with associated recreation facilities. Desired size is a minimum of twenty-five (25) acres. Forty (40) to eighty (80) acres are more desirable. Fields in sports complexes are often illuminated. It is anticipated that with the recent acquisition of 103.587 acres of the Grener property, the City will develop the site for athletic fields to host competitions. Alt Field, Beacon Fields, Crosscreek Park, Father Rodric J. DiPietro Park, Hamilton Park and the HOSA Soccer Complex are current Sports Complex sites.
- **Natural Resource Preserves/Greenways:** Lands set aside for preservation of significant natural resources, remnant landscapes, open space and visual aesthetics/buffering. Greenways link park system components together to form a continuous park environment. Greenways may include park trails, connector trails or on-street bikeways. Heritage Preserve, Heritage Rails to Trails, Latham Park, Reibel Woods and Scioto Run Nature Trail are designated Natural Resource Preserves/Greenways.
- **Special Facilities:** Special facilities include recreational facilities or a special type of park development that may not normally be associated with a particular park type. Special facilities may provide a unique service to the community not always found in a park system. Representative examples in Hilliard include Estates at Hoffman Farms, the Heritage Trail Dog Park and Weaver Park Historical Village.
- **Public Spaces:** Such areas and facilities are community resources that serve to preserve and protect historical areas and facilities, further cultural and educational opportunities, provide unique open spaces, facilitate public meetings and gatherings as well as promoting economic development through tourism. Anderson Meadows House, Civic & Cultural Arts Center, Columbus Metro Library - Hilliard Branch, First Responders's Park, Hilliard's Station Park, Mill Run Entrance and Municipal Building are Public Spaces in Hilliard.

Hilliard is fortunate to have a diversity of park facilities. The total City owned and maintained park, recreation and open space acreage is 651.467 acres, including the Heritage Preserve and the recently acquired Grener property. In 2015, Hilliard acquired through a direct purchase from or lease arrangement with the Hilliard City School District 103.587 acres of the Grener property. The National Recreation and Parks Association recommends a "core system" of 6.25 to 10.5 acres of developed open space per 1,000 population. Based on the anticipated population in 2025 of 36,832, the ideal park acreage in 2025 would be 230.2 - 386.736 acres. The current acreage meets NRPA acreage recommendations, but Hilliard's park land needs to be better developed to serve the citizens of Hilliard of all ages.

■ **CENTRAL OHIO COMMUNITIES PARK AND TRAIL COMPARISONS**

Hilliard has embarked on a significant plan of multi-use paths, sharrows and bike lanes. These have typically been developed as roadway improvements have been made. There have been other trail/path developments in Hilliard’s parks. Where sharrows occur along with a multi-use trail on one (1) or both sides of the roadway, the length of each is listed. The following is a summation of designated paths within the City of Hilliard as of March 2015.

<u>PATH NAME</u>	<u>DISTANCE IN MILES</u>
Roadway Related Paths	
Alton & Darby Creek Road Bike Lane	4.08
Alton & Darby Creek Road Multi-Use Path	.41
Anson Drive Multi-Use Path	.30 (1)
Anson Drive Sharrows	.72
Avery Road	.50
Britton Parkway Multi-Use Path	2.66 (1)
Britton Parkway Sharrows	1.19 (1)
Cosgray Road Multi-Use Path	.57
Davidson Road East Multi-Use Path	.24
Davidson Road West Multi-Use Path	1.32 (1)
Frazell Road Multi-Use Path	.50
Heritage Club Drive Multi-Use Path	.35
Hilliard-Rome Road Sharrows	3.48 (1)
Leap Road Multi-Use Path	1.29
Leap Road Sharrows	.53
Multi-Use Path in Development North/West of Scioto Darby Road	.23
Northwest Parkway Multi-Use Path	.82 (1)
Northwest Parkway Sharrows	.82 (1)
Riggins Road Multi-Use Path	.53
Roberts Road Bike Lane	1.48
Roberts Road Multi-Use Path	.37
Scioto Darby Road Multi-Use Path	.80
Trueman Boulevard Multi-Use Path	1.81
Wilcox Road Multi-Use Path	.36
Subtotal	25.36

(1) Counting both sides of the road.

Park Development Paths

Beacon Field to Darby Glen Park	1.31
Heritage Preserve	.40
Heritage Trail (To Hayden Run Road)	2.43
Hoffman Trails Elementary Area	1.08
Latham Park Path	.16

<u>PATH NAME</u>	<u>DISTANCE IN MILES</u>
Municipal Park Paths	2.43
Tinapple Park Paths	<u>.29</u>
Subtotal	8.10
TOTAL PATH SYSTEM 33.46	

Based on Hilliard’s current population of 30,996, the City already has developed a significant trail system. Hilliard’s developed trail system currently far exceeds that of Gahanna, Groveport, Grove City, Reynoldsburg and Westerville. Comparisons of trails and parkland acreage in central Ohio communities are noted in the chart below. The above five (5) communities have populations higher than Hilliard. Only Dublin has more miles of developed trails than Hilliard. Hilliard, second only to Dublin, has more parkland per population than Groveport, Grove City and Reynoldsburg.

City	Dublin	Gahanna	Groveport	Grove City	Hilliard	Reynoldsburg	Westerville
• Population	41,751	33,617	31,840	32,122	30,996	36,347	35,970
	2010	2014	2015	2008	2015	2012	2010
• Existing Parkland	1098	759	200+	260	651	275	595
	Acres	Acres	Acres	Acres	Acres	Acres	Acres
• Existing Trail System (2)	Over	14	4.4	2.5	33.46	2.56	Over
	100 Mi.	Mi.	Mi.	Mi.	Mi. (1)	Mi.	29 Mi.
• Recommended Acreage (3)	438.4	360.5	326.4	337.3	325.458	372.6	377.7
	Acres	Acres	Acres	Acres	Acres	Acres	Acres

- (1) Heritage Trail is seven (7) miles. Two (2) miles is in Hilliard.
- (2) Trails include multipurpose trails, bike routes and sharrow.
- (3) All recommended acreage is based on the National Recreation and Parks Association optimal recommendation of 10.5 acres of open space per 1,000 population.
 - Grandview Heights, Upper Arlington and Worthington were not included in the comparison since they are land locked communities and not comparable.

■ SUGGESTED PARK MAINTENANCE TASK MANAGEMENT

Park maintenance budgets are most often based on established maintenance and operations standards defining tasks to be performed, frequency of tasks and man hours required. Maintenance standards primarily address safety. Suggested categories and tasks for Hilliard's recreation and parks facilities include the following:

- Ponds
- Signage
- Irrigation
- Plantings
- Turf Care
- Dog Parks
- Restrooms
- Playgrounds
- Trash Pickup
- Athletic Fields
- Spray Grounds
- Fences and Gates
- Hardscape Surfaces
- Building Maintenance
- Courts Including Basketball, Horseshoes, Tennis and Volleyball
- Site Amenities Including Benches, Bicycle Racks, Drinking Fountains, Grills, Picnic Tables

- **Dog Parks**
 - Keep water source operational.
 - Maintain doggie bag dispensers.
 - Keep all walk/gravel surfaces clean.
 - Keep surfaces clear of debris on a weekly basis.

- **Ponds**
 - Keep all aerators operational.
 - Keep areas around ponds free of trash and debris.
 - Require and maintain above surface and below surface aeration.
 - Remove aerators in extreme cold winters per manufacturer's instructions.
 - Do not accept ponds that do not have make-up wells and bentonite pond liners.

- **Trash Pickup**
 - Remove daily.
 - Keep waste receptacles inside and outside empty and clean.
 - Keep concrete receptacles intact and free of cracks or damage.
 - Keep areas around waste receptacles clean of trash and debris.
 - Place trash receptacles on a concrete pad to better facilitate mowing operations.

- **Spray Grounds**
 - Keep grates secure.
 - Check for broken parts.

- Check level of chlorine tank.
 - Keep all jets/hoses functional.
 - Maintain splash pad rules sign.
 - Check pressure gauges/pumps.
- **Hardscape Surfaces**
 - Remove debris, twigs.
 - Remove dirt, gravel and mud.
 - Remove trip hazards immediately.
 - Maintain all line striping and ADA markings.
 - Paint parking lot striping every two (2) years..
 - Remove grass and weeds growing in cracks.
 - Keep parking blocks straight with no pins exposed.
 - Examine all parking lots for seal coating/repairs/ replacement.
- **Courts**
 - Surface repair.
 - Surface sweep.
 - Monthly inspection.
 - Eliminate any cracks over 1/2".
 - Repaint court lines once a year.
 - Replace basketball nets when frayed, broken or removed.
 - Maintain tennis nets, posts, fencing to original design specifications.
 - Maintain basketball goal posts, backboards and rims. Repaint every five (5) years.
- **Fences and Gates**
 - Inspect at least twice annually.
 - Repair broken sections immediately.
 - Remove debris regularly in fence lines.
 - Keep fencing fabric secured to support rails.
 - Maintain gates and latches in an operational state.
 - Require all recreation fencing be galvanized chain link.
 - Paint all fencing including galvanized fencing every ten (10) years.
 - Keep fencing fabric free of holes, protrusions and excessive bending.
 - Maintain all bolts and screws flush with surfaces with no sharp points.
- **Signage**
 - Inspect monthly.
 - Replace missing fasteners.
 - Maintain all restroom signage.
 - Clean sign surfaces yearly or as needed.
 - Repair/replace safety issues immediately.
 - Remove any vandalism or graffiti immediately.
 - Maintain handicap parking signs per the ADA requirements.
 - Keep signs clean, painted or stained and free of protrusions.
 - Keep park identification and park rules signs secure and in good condition.

- **Irrigation**
 - Minimize overspray.
 - Keep system free of leaks.
 - Keep heads properly adjusted.
 - Maintain fully operational heads.
 - Maintain head to head coverage.
 - Avoid the utilization of drip irrigation.
 - Maintain one (1) single manufacturer.
 - Keep valve boxes level and lids secure.
 - Design systems to keep hard surfaces dry to reduce water waste.
 - Do not use funny pipe, a non-stable irrigation piping, adding to ongoing maintenance.

- **Athletic Fields**
 - Aerate once annually.
 - Apply a pre-emergent seasonally.
 - Maintain 2 1/2" - 3" mowing height.
 - Inspect thatch layer regularly and remove as needed.
 - Maintain infields as a uniform surface with no standing water areas.
 - Maintain soccer nets in good condition, free of holes, tears and fraying.
 - Maintain a record of athletic association's time and material costs to maintain recreation fields.
 - Keep bleachers intact, bracing tightly connected. Keep seating surface clean, smooth and free of protrusions and have no catch points, exposed sharp edges or pointed corners.

- **Building Maintenance**
 - Keep clean, free of graffiti.
 - Keep all lighting operational.
 - Keep all equipment functioning.
 - Keep occupancy signage posted.
 - Interior/exterior painting and staining.
 - Keep walls and fixtures clean of germs.
 - Treat regularly for ants, rodents, wasps.
 - Clean floors daily during scheduled use.
 - Pre/post turn on air conditioning/heating.
 - Maintain adequate supply of paper products and cleansers.
 - Maintain with no rotten lumber, rusted metal, loose shingles.

- **Restrooms**
 - Remove cobwebs.
 - Remove waste paper.
 - Maintain paper products.
 - Maintain gender signage.
 - Keep restroom hardware operational.
 - Inspect restrooms for burned out lights.
 - Clean sinks and toilets and keep sanitary.
 - Keep free of graffiti and signs of vandalism.
 - Maintain clean floors and clean trash receptacles.
 - Maintain lights and ventilation systems operational.
 - Keep toilets, water faucets, stall doors and hand air dryers operational.

- **Turf Care**
 - Edge turf perimeters.
 - Leaf removal annually.
 - Trim around raised items.
 - Aeration a minimum of once per year.
 - Remove grass clippings after mowing from hard surfaces.
 - Sodding is not necessary unless for immediate wear and tear in small areas.
 - Maintain a record of when mowing occurs and which site. Have individual/company submit a signed site visit slip.
 - Lawn fertilization to include four (4) applications including:
 - Early April with crabgrass control.
 - Early June with weed control.
 - Early August with weed control.
 - Mid-September

- **Site Amenities**
 - Monthly inspection.
 - Keep all drinking fountains operational.
 - Keep grills clean and free of grease build-up.
 - Complete repairs within twenty-four (24) hours.
 - Drinking fountains shall be in compliance with the ADA Act.
 - Inspect that nails, bolts or screws are flush with the surface.
 - Keep grills operational and have minimal rust and metal deterioration.
 - Inspect that all shelters are clean, sanitary and free of graffiti, bird's nests and cobwebs.
 - Inspect shelters to ensure no rotten lumber, rusted metal, loose siding or loose shingles exist.
 - Per the Ohio EPA requirements, the drainage for all drinking fountains shall be drained to a sanitary sewer.
 - Inspect wood benches to confirm nails, bolts or screws are flush with the surface and all hardware is intact.
 - Inspect seats and backing are smooth with no protrusions and have no exposed sharp edges or pointed corners.

- **Plantings**
 - Perform Fall leaf clean-up.
 - Prune dead wood and suckers yearly.
 - Remove weeds from all planting beds regularly.
 - Maintain plantings clear of pathways by at least three (3') feet.
 - Keep planting beds to a minimum unless budgets are expanded.
 - Seasonal color plantings in Mode I may occur three (3) times a year.
 - Remove all dead trees or limbs considered to be a safety hazard immediately.
 - Maintain overhead clearance a minimum of eight (8') feet, especially along trails.
 - Cut back and remove clippings for all ornamental grasses in late February/early March.
 - Increase in number of shrubs and annual, perennial and ornamental grass beds increases cost for maintenance.
 - Maintain a twelve (12") inch mulch ring around all trees planted in a lawn area to eliminate scarring by mowers.
 - Maintain yearly two (2") inches of hardwood mulch in planting beds. The use of non-hardwood mulch shall be avoided due to its rapid deterioration.

- **Playgrounds**

- Provide subgrade drainage for all playgrounds.
- Keep rubber surfaces free of holes, dust and dirt.
- Maintain surfacing material in level uncompacted state.
- Keep all playground equipment clean and free of graffiti.
- Groom surface two (2) to three (3) times per week, nine (9) months a year.
- Wood play equipment shall be avoided to eliminate inspection and replacement time.
- All surfacing must meet ADA requirements. Grass and gravel do not meet ADA requirements.
- Combine equipment into one (1) common safety surface area to reduce mowing/maintenance time.
- Keep edge of playground surface flush with surrounding surface to eliminate any tripping hazards.
- Per the ADA law, an accessible route (paved) is required to the playground. Grass is not considered an accessible route.
- All equipment shall meet the latest Consumer Product Safety Commission (CPSC) Guidelines, latest ADA requirements and American Society for Testing Materials Standards (ASTM).

- **NRPA MAINTENANCE STANDARDS LEVEL OF SERVICE**

The 2014 Park Maintenance Standards established by the National Recreation and Parks Association (NRPA) outlines six (6) levels of service for park facilities as outlined below. Parks may have different levels of maintenance within them depending on the type of development. For example, a park with a natural area could have two (2) levels of maintenance. One (1) level might be for that portion of the park that is developed and another lesser level of maintenance for that portion of the park which has been left in a natural state. The NRPA suggested six (6) levels of maintenance levels are noted below.

- Mode I: State of the Art Maintenance - High traffic use, urban plazas.
- Mode II High Level Maintenance - Well developed park areas, highly used.
- Mode III: Moderate Level Maintenance - Moderate to low levels of development visitation.
- Mode IV: Moderately Low Level Maintenance - Low development/undeveloped visitation parks.
- Mode V: High Visitation Natural Areas - Trail entrances, parking areas, building complexes.
- Mode VI: Minimum Level Maintenance - Low visitation natural area or large undeveloped urban parks.

For ease of management, four (4) modes of park maintenance standards are proposed for Hilliard's Recreation and Parks facilities. The differentiation between the modes shall be tasks and frequency of tasks. Suggested modes include:

- Mode I: Highest Level, State of the Art Maintenance
- Mode II High Level of Maintenance, Highly Used Facilities
- Mode III: Moderate Level, Moderate Level of Visitation
- Mode IV: Low Level, Not Frequently Used Facility

It is recommended the highest level (Mode I) should be for First Responder's Park, Hilliard's Station Park, Roger A. Reynolds Municipal Park, Weaver Park and multi-use paths in Old Hilliard. High level maintenance (Mode II) is suggested for Alt Field, Beacon Fields, Crosscreek Park, Father Rodric J. DiPietro Park, Hamilton Park, Hilliard East Pool & Park and HOSA Soccer Complex. Moderate level of maintenance (Mode III) is recommended for all mini parks and neighborhood parks. The City's mini

parcs include Conklin Park, Heather Ridge Park, Silverton Park and Tinapple Park. Hilliard’s remaining neighborhood parks include Britton Farms Park, Darby Glen Park, Hayden Run Village Park and Lakewood Park. Moderate level of maintenance is also recommended for the developed portion of Heritage Preserve and the Heritage Rails to Trails outside of Old Hilliard. Low level of maintenance (Mode IV) is recommended for the Anderson Meadows House (at this time), Estates at Hoffman, Latham Park, Heritage Preserve (wooded area), Reibel Woods and Scioto Run Nature Trail. As park development continues , these modes for the City’s maintenance standards may change.

Trail Maintenance Tasks/Frequency

TASK	FREQUENCY							
	Weekly	Monthly	3 Times/Year	4 Times/Year	Yearly	Every 2 Years	Every 5 Years	Every 7 Years
• Mill/Fill								•
• Mowing				•				
• Sealing							•	
• Inspection		•						
• Fence Repair						•		
• Bench Repair						•		
• Trail Sweeping		•						
• Drainage Patrol				•				
• Debris Patrol (2)	•							
• Culvert Cleaning					•			
• Repairs to Crossings					•			
• Bridge/Abutment Repair								•
• Sand/Cinder Removal (1)					•			
• Noxious Weed Control (2)			•					
• Re-Paint Striping/Legends						•		
• Bridge/Abutment Inspection						•		
• Trail Plowing (3" Occurrence)				•				
• Crack Sealing/Surface Repair					•			
• Vegetation Clearing/Trimming					•			
• Inspect/Repair Signage/Fitness Apparatus				•				
• Traffic Signal Repair (As Needed by Engineering)								

- (1) To be done in the spring after the last winter storms.
- (2) May be done by volunteers as an Adopt a Trail Plan.



- Trail maintenance directly impacts user safety.
- The accumulation of gravel and mud on a trail is a hazard.
- Maintaining the quality of the trail surface is of primary importance.
- To reduce mowing frequency, a blend of fine fescue is recommended.
- Treating a trail base with a herbicide at the time of initial construction inhibits weed growth.
- Average trail maintenance costs may be between \$2,000.00 - \$4,000.00/year/mile based on the listed tasks.
- To reduce maintenance of the trail, a minimum clearance of three (3') feet from the edge of a trail to plantings is recommended.

■ HILLIARD'S CURRENT PARK ASSETS INVENTORY/EQUIPMENT

In early January 2015, representatives of the Recreation and Parks Department conducted a field survey of existing park equipment at each of the City's park sites. The purpose of this inventory was to document all facilities and assist with the need for future funding needs as required. In addition to the park equipment inventory, the Department has developed a listing of current equipment assets as noted below. An example of the Service Department's asset summary is included at the end of this report along with the parks and public spaces inventory checklist. Trash cans and recycling bins are located along the trail.

• Hilliard's Park Assets Inventory

<ul style="list-style-type: none"> • Alt Field 		Spring Riders	2
Arch Swings	2	Toddler Swings	2
Tennis Court	1	Blue Recycling Bin	1
Baseball Fields	1	Wood Picnic Tables	2
Toddler Swings	2	Blue Metal Trash Cans	1
Blue Recycling Bin	1	Cylinder Climbing Ladder	1
Rubbermaid Trash Cans	1	Medium Playground Equipment	1
Medium Playground Equipment	1		
		• Crosscreek Park	
• Beacon Field		Soccer Field	1
Baseball Fields	4	Cricket Pitch	1
Blue Recycling Bin	1	Blue Recycling Bin	1
Blue Plastic Trash Cans	4	Aluminum Bleachers	1
Gravel/Rock Trash Cans	1	Blue Plastic Trash Cans	2
		• Darby Glen Park	
• Britton Farms		Arch Swings	6
Ponds	2	Large Shelter	1
Trash Can	1	Spring Riders	3
Blue Metal Bench	1	Dual See-Saw	1
Blue Recycling Bin	1	Toddler Swings	4
Wood Picnic Tables	8	Blue Recycling Bin	1
Black Charcoal Grills	1	Wood Picnic Tables	7
Large Shelter Structure	1	Black Charcoal Grills	1
		Curved Balance Beam	1
• Conklin Park		Blue Grated Trash Cans	2
Arch Swings	6		

Black Plastic Trash Cans	2		
Obstacle Climbing Ladder	1		
Large Playground Equipment	1		
• Estates at Hoffman			
Pond	1		
Trash Can	1		
Blue Recycling Bin	1		
Community Garden Plots	30		
• First Responder's Park			
Trash Can	1		
Memorial Pond	1		
9/11 Reminisces	3		
Marble Memorials	4		
Blue Recycling Bin	1		
Black Steel Picnic Tables	4		
• Hamilton Park			
Arch Swings	6		
Batting Cage	2		
Spring Riders	2		
Baseball Field	1		
Toddler Swings	4		
Blue Recycling Bin	1		
Wood Picnic Tables	3		
Black Plastic Trash Can	2		
Cylinder Climbing Ladder	1		
Medium Playground Equipment	1		
• Hayden Run Village			
Pond	1		
Arch Swings	3		
Toddler Swings	1		
Medium Shelter	1		
Blue Recycling Bin	1		
Wood Picnic Tables	3		
Blue Grated Trash Cans	2		
Stationary Wood Benches	2		
• Heather Ridge Park			
Arch Swings	4		
Toddler Swings	2		
Blue Metal Bench	1		
Blue Recycling Bin	1		
Blue Grated Trash Can	2		
Large Playground Structure	1		
• Heritage Rails to Trails			
Trash Can	1		
Fitness Stops	3		
Blue Recycling Bin	1		
Stationary Picnic Tables	4		
Stationary Wood Benches	6		
• Heritage Trail Dog Park			
Spray Pad	1		
Trash Can	1		
Wood Benches	3		
Blue Recycling Bin	1		
Wood Picnic Tables	2		
Small Wood Shelters	2		
• Hilliard East Pool and Park			
Arch Swings	2		
Small Shelter	1		
Toddler Swings	2		
Blue Recycling Bin	1		
Medium Playground	1		
Blue Grated Trash Can	1		
Blue Plastic Picnic Table	1		
• HOSA Soccer Complex			
Trash Can	1		
Soccer Fields	29		
Blue Recycling Bin	1		
Field Hockey Fields	1		
• Latham Park			
Pond	1		
Trash Can	1		
Blue Recycling Bin	1		
Gray Park Benches	4		
• Lakewood Park			
Trash Can	1		
Blue Recycling Bin	1		
Plastic Park Benches	1		
Wooden Park Benches	2		
• Reibel Woods			
Creeks	1		
Blue Recycling Bin	1		
Wood Picnic Table	1		
Gravel/Rock Trash Can	1		

• Father Rodric J. DiPietro Park		Blue Plastic Trash Cans	28
Black Grill	1	Blue Grated Trash Cans	29
Soccer Fields	3	Gravel/Rock Trash Cans	2
Baseball Fields	4	Safe Smoker Receptacle	1
Medium Shelter	1	Small Wood Pond Bench	3
Blue Grated Bench	1	Community Garden Plots	48
Plastic Trash Cans	2	Blue Grated Picnic Tables	2
Blue Recycling Bins	5	Baseball Pitching Rubbers	17
Stadium Light Poles	8	Large Wood Picnic Tables	55
Wood Picnic Tables	9	Aluminum Baseball Benches	16
Aluminum Bleachers	8	Large Playground Equipment	1
Baseball Storage Boxes	4	Lighted Sand Volleyball Courts	2
Blue Grated Trash Cans	4	Extra-Large Wood Picnic Tables	9
Wood Baseball Benches	8	Aluminum Bleachers with Railings	6
Rock/Gravel Trash Cans	2		
• Roger A. Reynolds Municipal Park		• Scioto Run Nature Trail	
Pond	3	Creeks	1
Birdhouse	3	Grated Benches	1
Arch Swings	3	Blue Recycling Bin	1
Tennis Court	1	Rock/Gravel Trash Can	1
Spring Riders	2		
Soccer Fields	5	• Silverton Park	
Large Shelters	3	Blue Recycling Bin	1
Stadium Lights	32	Gravel/Rock Trash Cans	4
Baseball Fields	8		
Horseshoe Pits	9	• Tinapple Park	
Stone Benches	3	Black Grills	1
Toddler Swings	6	Arch Swings	6
Medium Shelters	3	Toddler Swings	2
Basketball Courts	1	Basketball Hoops	2
Blue Recycling Bins	50	Blue Recycling Bin	1
Brown Wood Bench	5	Wood Picnic Tables	4
Brown Plastic Bench	3	Large Wood Shelter	1
Aluminum Bleachers	14	Blue Grated Trash Cans	2
Black Charcoal Grills	5	Wood Stationary Benches	2
Softball Scoreboards	8	Stationary Wood Trash Cans	2
Blue Grated Benches	2	Large Playground Equipment	1
Large Wooden Stage	1		
Black Metal Bike Rack	1	• Weaver Historical Village	
Baseball Home Plates	16	Gazebo	1
Baseball Single Bases	37	Tire Swings	2
Green Tennis Benches	2	Park Benches	6
Baseball Double Bases	8	Blue Recycling Bins	3
Brick Storage Buildings	3	Wood Picnic Tables	14
Cement Parking Blocks	15	Black Charcoal Grills	2
Disc Golf Disc Catchers	9	Cement Picnic Tables	2
Aluminum Picnic Tables	4	Gravel/Rock Trash Cans	2
		Buildings in Historical Village	9

- **Recreation Department Assets**

<u>Make</u>	<u>Type</u>	<u>Year</u>	<u>Purpose</u>
Chevy	Silverado	2004	Senior Center Bus
Chevy	4x4	1997	Park Manager Vehicle
Chevy	3500	2000	Park Manager Vehicle
Chevy	P5 4x4	1994	Park Manager Vehicle
Dodge	Ram 4x4 with Plow	2001	Park Manager Vehicle
Dodge	2500 with Plow	2001	Park Manager Vehicle
John Deere	TE 4x2		In-Park Management
John Deere	TE 4x2		In-Park Management
John Deere	1435 Riding Mower		Lawn Cutting
<u>Make</u>	<u>Type</u>	<u>Year</u>	<u>Purpose</u>
John Deere	777 Z Trak		Lawn Cutting
John Deere	777 Z Trak		Lawn Cutting
John Deere	935		Lawn Cutting
Kabota	L 2350		Tractor
Massey Ferguson	240		Tractor
Nissan	Quest	1998	Transportation of Goods
Nissan	D21	1991	
Polaris	M1400 4x2		In-Park Management
Ransomes	BZT - 31		Lawn Cutting
Toro	325 D		Lawn Cutting

To best document the Department's need for operational and maintenance funding, it is suggested the existing asset inventory be expanded with expected replacement frequency to include the following information. See the level of detail in the Service Department Asset Summary Report. It is recommended the Department build/replace their equipment over time to better service the citizens' needs. As ongoing park development occurs, it is recommended the Department maintain an inventory checklist of all improvements. Suggested additional information shall include:

- **Benches** - size, manufacturer.
- **Grills** - size of grills, manufacturer.
- **Recycling bins** - size, manufacturer.
- **Fitness stations** - type, manufacturer.
- **Pond aeration** - manufacturer, warranty.
- **Mow areas** - amount of grass by park site.
- **Parking blocks** - size by height and length.
- **Bleachers** - size of bleachers, manufacturer.
- **Basketball standards** - height, manufacturer.
- **Athletic fields** - size of soccer, baseball fields.
- **Plantings** - define square footage of specialty plantings.
- **Shelters** - size, manufacturer, material, inclusion of electric.
- **Trash cans** - size of trash cans, manufacturer and if liners are used.
- **Lighting** - manufacturer, when installed, lamp replacement schedule.
- **Tennis courts** - identify size of courts, surface treatment, color coating, net and poles manufacturer.

- **Playground equipment** - include play components, material, manufacturer, when purchased, height of elements/swings.
- **Spray grounds** - record all equipment manufacturers, date of installation, warranty, service provider, as-built drawings.
- **Hardscape surfaces** - define type of hardscape, width of walks, parking areas, size of parking area, number of parking spaces.
- **Picnic tables** - define size of picnic tables, identify if ADA compliant. If non-wooden tables exist, define manufacturer, color and material.

■ CURRENT PARK AND FIELD MAINTENANCE VOLUNTEER IMPROVEMENTS

The City of Hilliard is most fortunate to have a collaborative relationship with numerous recreation/athletic organizations. These associations include representatives of Hilliard All American Men's Travel Baseball (HAATB), Hilliard Colts/Hilliard Baseball Association (HBA), Hilliard Cricket Club, Hilliard Girls' Softball Association (hGsa), Hilliard Horseshoe Club, Hilliard Ohio Soccer Association (HOSA), Hilliard Optimist Club, NFL Youth Flag Football and the Hilliard Youth Lacrosse Association (HYLA).

The Hilliard Horseshoe Club maintains the horseshoe courts at the Roger A. Reynolds Municipal Park. The volunteer scope includes the following tasks.

- Spraying for weeds and fertilizing as needed.
- Edging the courts a minimum of twice a year.
- Replacing horseshoe stakes and clay as needed.
- Mowing the grass one (1) to two (2) times a week.
- Painting foul lines and pitching stations on each court.
- Ensuring all phases of the courts meet the National Horseshoe Pitchers Association of American specifications.
- Since 2002, the Club has made the following improvements:
 - Updated lights \$5,400.00.
 - Purchased storage building \$1,400.00.
 - Purchased storage box for court equipment \$100.00.
 - Installed sixteen (16) backstops for safety purposes \$1,600.00.

Currently, the City's approximate yearly expenses to operate the eight (8) ballfields at the Roger A. Reynolds Municipal Park is as noted below.

- \$1,000 for field day.
- \$1,500 for brick dust.
- \$300 for field marking paint, infield foul lines.
- \$2,500 for weed control on the playing surface.
- \$500 for Turface (absorbs wet spots on the fields).
- \$500 for field marking dry powder for outfield foul lines.
- \$5,000 for light bulb replacements and electrical repairs.
- Approximately \$880 per week staff maintenance performed by seasonal workers.
- \$1,000 for miscellaneous supplies (i.e., cleaning products, insect spray, paint and paper products).
- \$35,000 for electrical expense for Alt Field, Father Rodric J. DiPietro Park, Hamilton Park and Roger A. Reynolds Municipal Park.

Two (2) other examples of how this collaborative relationship works are as noted below.

- The Colts/Hilliard Baseball Association have spent and/or donated improvements for Alt Field and Hamilton Park. The organization does all the field maintenance work for Alt Field and Hamilton Park field. At Father DiPietro Park, the costs for field maintenance is shared between St. Brendan school and the City. The Hilliard Baseball Association (HBA) contributes \$5.00 per player fee to the City. This fee contribution helps the City with utility costs. The average payment to the City is approximately \$4,600 annually.
- The Hilliard Colts Travel Baseball Organization is the travel arm of the Hilliard Baseball Association. In 2015, the Hilliard Colts have fifteen teams ranging from eight (8) to fourteen (14) years old. The fourteen (14) year olds play at Shaw Field. Work on Hilliard's fields is done mostly by coaches and parents. Money for field maintenance is raised from parent fees and profits from the Harold Butt Tournament. The work done by the Colts provides the following field use:
 - Priority scheduling for Alt and Hamilton Fields throughout the spring, summer and fall seasons.
 - Use of Alt, Hamilton and four (4) fields at Roger A. Reynolds Municipal Park for two (2) weeks in July for tryouts.
 - Use of four (4) fields at Roger A. Reynolds Municipal Park one (1) day in August for a Hilliard Baseball Association Training/Skills Camp.
 - Use of Alt, Hamilton and all eight (8) fields at Roger A. Reynolds Municipal Park for the Harold Butt Tournament the first weekend in June.

While the Colts/Hilliard Baseball Association maintain the ballfields at Alt Field and Hamilton Park, they have also raised money for many improvements at the two (2) parks. Many items used to upgrade facilities were donated or offered to the organization at discounted rates. Much of the labor for improvements has been done by coaches and parents on a volunteer basis. The following is a summation of physical improvements and materials the organization has made at the two (2) sites in the past several years. Between 2012 and through April 2015, the organizations expenses were over \$68,000.00, exclusive of labor costs for the following improvements.

- Alt Field
 - Flag pole
 - Wind mesh
 - Light repairs
 - Landscaping
 - Sound system
 - Base pegs/tools
 - Scoreboard repairs
 - Lawn care supplies
 - Rent-a-John's rental
 - Two (2) batting cages
 - Brick dust, dirt, repairs
 - Lawnmower maintenance
 - Installed irrigation system for field
 - Install gutters on concession stand
 - Baseball groomer (used for both sites)
 - Press box materials, siding and finishes
 - Lawn tractor purchased (used for both sites)

- Hamilton Park
 - Flag pole
 - Brick dust
 - Outfield fence
 - Field maintenance
 - Rent-a-John's rental
 - Press box roof repairs
 - Batting cage materials
 - Extend water line to park
 - Lawnmower maintenance
 - Lawn mower storage shed
 - Counter and press box supplies
 - Batting cage kits/mesh/materials
 - Front loader/post hole digger rental
 - Scoreboard repairs/new scoreboard
 - Concession stand, dugouts, press box paint

The Colts do the following work on the Alt Field and Hamilton Fields:

- Maintain mowers.
- Trim grass edges on infields annually.
- Weed/feed all outfield and infield grass areas.
- Mow all outfield and infield grass several times per week.
- Pay for new dirt every few years to maintain field playing level.
- Pay for and install brick dust on both fields throughout the season.
- Routine maintenance of buildings (doors, painting, wood repair, etc.)
- Maintain dirt playing field. Drag and rake after every practice and game.
- General clean-up of trash, leaves, pull weeds, trim grass around fences, etc.
- Rake edges of all dirt/grass interface to reduce loss of dirt to grass areas after every practice and game.

A number of permanent improvements to Alt Field and Hamilton Park over the past few years have included the following. The Hilliard Baseball Association has need for an indoor workout facility for winter and inclement weather workouts.

- Rebuilt press box at Hamilton Park.
- Built storage shed at Hamilton Park.
- Installed centerfield flag pole at Hamilton Park.
- Re-roofed the concession stand at Hamilton Park.
- Installed three (3) centerfield flag poles at Alt Field.
- Installed two (2) netted batting cages at Hamilton Park.
- Purchased and installed bases, home plates and rubber pitching mounds.
- Painted all buildings "Colts" red with white trim at Alt Field and Hamilton Park.
- Rebuilt and painted new wood on Alt Field bleachers (with help of Home Depot).
- Installed clay bricks under the dirt at Alt Field and Hamilton Park batter's boxes, catcher's boxes and pitching mounds.
- Installed sixty (60') foot, sixty-five (65') foot and seventy (70') foot base pegs at both Alt Field and Hamilton Park using cinder block and cement.

The Hilliard Ohio Soccer Association (HOSA) runs soccer programs at four (4) locations. Two (2) are in Hilliard at the HOSA Soccer Complex and Hilliard Soccer Park and two (2) sites are in Columbus at Frank's Park and Spindler Park. The Columbus sites are a part of the Mid Ohio Select Soccer League (MOSSL). HOSA expects they will lose the opportunity to run their programs at Frank's and Spindler Parks within the next few years. The following summarizes HOSA's expenditures primarily in 2014 for field maintenance at each site. The investment by HOSA for Hilliard youth soccer program in 2014 was \$139,283.69.

- HOSA Site
 - Mowing and fertilizing \$28,085.71
 - Irrigation system yearly costs \$5,000.00
 - Pump replacement (in 2013) \$10,295.00
 - Goals, nets, flags, cost of goods \$2,029.85
 - Labor for field set up, trim around goals, trash pick up, net replacement, goal movement \$27,879.20
- Hilliard Soccer Park
 - Mowing and fertilizing \$6,258.30
 - Goals, nets, flags, cost of goods \$473.70
 - Labor for field set up, trim around goals, trash pick up, net replacement, goal movement \$3,645.00
- Frank's Park
 - Field rental \$5,332.00
 - Mowing and fertilizing \$9,418.49
 - Goals, nets, flags, cost of goods \$849.45
 - Labor for field set up, trim around goals, trash pick up, net replacement, goal movement \$4,528.55
- Spindler Park
 - Maintenance fee paid to MOSSL \$22,000.00
 - Labor for field set up, trim around goals, trash pick up, net replacement, goal movement \$1,947.25
- All Fields
 - \$11,541.19 for miscellaneous materials for gas and paint.

■ GUIDELINES FOR AN EXPANDED VOLUNTEER PROGRAM

The Hilliard Recreation and Parks Department is most fortunate to have a very significant volunteer program for the operation of and management of Hilliard's fields and leagues. Not only do coaches and parents organize and manage the programs, they also raise money for improvements, materials and maintenance of many of the fields. The purpose of an expanded volunteer program is for the Department to do more for their citizens and improve services with less. For best results, start a volunteer program small and grow the program as you can best manage.

- Suggested Volunteer Recruitment Program/Contact Approach:
 - Conduct a volunteer fair.
 - Talk with church groups.

- Use the Department web site.
 - Talk with the senior community.
 - Alternative sentencing volunteering.
 - Assist in planning projects for Scouts.
 - Post volunteer opportunities in the library.
 - Encourage family volunteering opportunities.
 - Distribution of a volunteer opportunity brochure.
 - Note volunteer opportunities in the Department's newsletter.
 - Contact schools, churches, corporations and civic/community groups.
 - Conduct a class on maintenance (i.e., pruning) as part of hands on training.
 - Contact the Public Service Director so as not to conflict with union contracts.
 - Develop neighborhood "friends of the park" as a part of a maintenance program or a "Park Watch" program for safety and security issues.
- Expectations of Volunteers:
 - Be on time.
 - Do not smoke or loiter.
 - No volunteer for aquatics.
 - Volunteers can be non-residents.
 - Could be an after school program.
 - Do not carry any concealed weapons.
 - Show up for volunteer commitment regularly.
 - Wear closed toe shoes, long pants and long sleeves.
 - Volunteers may be assistants to staff or for maintenance deficiencies.
 - Give Department at least one (1) week's notice if not able to serve as scheduled.
 - Volunteers should not wear torn clothes, tight or low cut tops, open toe shoes or flip flops.
 - If volunteers are late two (2) times in a four (4) month period, the Department may ask if you are committed to volunteering. After three (3) times, of showing up late, canceling or missing your volunteer commitment, the Department will ask you not to volunteer.
- Department Responsibilities:
 - Provide map of City.
 - Try to get longer term volunteers.
 - Clearly define volunteer opportunities.
 - Evaluate accomplishments of volunteers.
 - Cultivate long-term and short-term volunteers.
 - Educate the community on the value of volunteering.
 - Review with current staff specific volunteer skills needed.
 - Supply all required tools/materials necessary for volunteer tasks.
 - Provide agency insurance policy to cover any injuries to volunteers.
 - Clarify/define volunteers responsibilities (i.e., maintain area free of weeds).
 - Provide twenty-four (24) hour contact number for reporting scheduling problems.
 - Keep a record on the number of hours and number of volunteers. Have a sign-in sheet.
 - Interview volunteers to establish the volunteer's interests and abilities. Match the volunteers to the required work.

- Suggested Ways to Reward Volunteers
 - Phone to thank.
 - Produce a video of their work.
 - Create a yearbook of volunteers.
 - Give the volunteer ownership of the task.
 - Donate to the volunteer’s charity of choice.
 - Name an award for an outstanding volunteer.
 - Establish a group award to promote teamwork.
 - Have a volunteer recognition “Picnic in the Park.”
 - Send a letter to their CEO and copy Human Resources.
 - Write an article about them. Put article in the newsletter.
 - Celebrate anniversaries of volunteers years with the Department.
 - Give passes/tickets to an event or free registration for a program.
 - May provide Recreation and Parks department “VOLUNTEER” t-shirt.

- Suggested volunteer program references:
 - Volunteer Frontier.com
 - Volunteer Match (www.volunteermatch.org)
 - Book: Volunteer Management by Steve McCurley and Rick Lynch

■ **PARK MAINTENANCE OPERATIONAL RECOMMENDATIONS**

According to the citizen responses to the statistically valid survey, the majority of respondents were satisfied with the maintenance of Hilliard’s parks. This is significant when one considers the available Department manpower in relation to the scattered parks and the sizeable Department acreage. Combining the Department of Recreation and Parks manpower with that of the Service Department and the contracting out of mowing services helps facilitate residents’ positive views of their parks. However, as the City is expanding their acreage, facilities and trails, they must expand their regular full-time Department maintenance personnel. A good volunteer program will be insufficient.

The majority of Hilliard’s parks were developed some time ago with many structures in need of repair or being updated. It is recommended the Council allocate a yearly budget for maintenance of park facilities. Repairs or replacements required typically relate to conformance with the ADA law. Any items that are considered to be a hazard, like fencing at Hamilton Park or the path/timber condition at Britton Farms, should be addressed immediately. Other recommendations to improve the City’s maintenance standards include the following:

- Park Maintenance Operational Recommendations
 - Develop detailed maintenance standards.
 - Update department asset inventory regularly.
 - Conduct and maintain a comprehensive site inventory.
 - Train maintenance staff in basic safety/risk assessment.
 - Place greater emphasis on ADA requirements at all sites.
 - Evaluate cost savings of maintenance versus replacement.
 - Improve infield lip edges to reduce clay replacement and runoff.
 - Maintain labor hours/material costs for future base line budgeting.

- Implement a seasonal maintenance handbook/certification program/orientation session.
- Consolidate supply orders and partner with other organizations using the same products.
- Consider the incorporation of rain gardens around yard drains or low perpetually wet areas.
- Create capital cost projections using estimated life expectancies for buildings and equipment.
- The procurement of a drop spreader for salt and trail clearance can reduce material cost for salt.
- By standardizing park sign materials, inventory of repair items may be reduced as well as costs.
- Create in the Department's yearly budget a contingency fund for materials for volunteer program.
- Areas of responsibilities should be clearly addressed between City Departments such as multi-use paths and roadways.
- Consider satellite park areas for materials, supplies and storage. This may be a part of a restroom/storage building.
- Institute ordering similar park amenities for cost effective repair/replacement issues. Follow guiding principle standards.
- Where the storage of bulk materials for topsoil, clay and mulch, construct storage bins or select locations which are not high profile.
- When seasonal help comes on board, allocate time at start of term with the City for job orientation and expectations. This can save time in the long run.
- Include in the annual budget continuing education opportunities for staff. Suggestions include Turf Grass Association "Cents" show, NRPA maintenance management school.
- Reduce mowing time by designing flowing lawn areas instead of abrupt angles. Remove unnecessary obstacles such as posts, stumps, open culverts, or other obstacles which would require trimming.
- Strengthen and maintain a relationship with other organizations doing grounds maintenance in the area (schools, fairgrounds, Metroparks) as to help each other with advice or expertise on projects and/or loan of equipment.

Adopt-A-Park Program

Volunteer Opportunities

The City of Hilliard's Adopt-A-Park program offers two ways for individuals, local businesses and groups to take an active role in the beautification and maintenance of our community's growing park system.



Recreation and
Parks Department

Real People. Real Possibilities.



Donation Sponsorships

Monetary donations may be made to recognize those who have made an impact on the Hilliard community or to celebrate a special occasion or life of a loved one. You may request to support a specific park or purchase a park amenity in accordance with Hilliard's public space design standards. When possible, a recognition plaque will be affixed to or near the amenity.

Park Volunteer Sponsorships

This program is designed for businesses or groups to assist with basic year-round mulching, weeding, small-scale gardening, painting and other activities. The City will help you choose a role that is most needed and also the best way to recognize your volunteers. As part of the program, the city may provide your group with these items:

- Trash bags, brooms, rakes and shovels.
- A personalized sign identifying your efforts at the adopted park location.
- Acknowledgment of your group/agency on the City's website and Recreation and Parks Department Activity Brochure as a member of the Adopt-A-Park program.

- One (1) daily pool pass per volunteer each year

Park Volunteer Guidelines

Please follow these guidelines to help us provide you with a safe and organized experience:

- **Time Commitment** – Improvement sponsorships require an application and a one-year commitment. You must also visit your assigned park a minimum of four times per year, with emphasis during the spring and fall.
- **Pre-notification** – Once approved, you must provide the Recreation and Parks Department 5 days notice before each work session. That will let us confirm work date(s), outline a work agenda and supply needed materials. Date requests may be deferred or altered to work around other park events or maintenance programs.
- **Youth Supervision** – Groups must provide one (1) adult supervisor, 18 years or older, for every five youth ages 10 to 17 years old. Hilliard Recreation and Parks Department cannot provide supervision.
- **Cancellation** – You must inform the Recreation and Parks Department in writing if you and/or your group are unable to keep your adoption commitment for any reason. That release will allow us to reassign your spot to another group.



How to Apply

- Complete the application (*see reverse*).
- Submit volunteer liability waiver forms by each volunteer prior to the scheduled work date. Forms for volunteers under the age of 18 must include parent/guardian signatures.
- Submit completed materials to the Hilliard Recreation and Parks Department at the address below.

After your request has been approved and assigned to a park, we will arrange a project-planning meeting with you.

If you have any questions prior to submitting your Adopt-A-Park application, please contact the Hilliard Recreation and Parks Department at 614.876.5200.

Safety Tips & Reminders

Always perform tasks with a friend or partner.

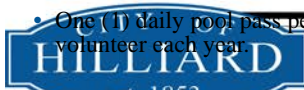
~
Stay away from steep banks, roadways and ponds.

~
Avoid lifting heavy or dangerous objects.

~
Work only during daylight hours and during non-inclement weather conditions.

~
Protective gloves and appropriate attire should be worn to match the work and weather conditions (i.e. closed toed shoes, gloves, sun screen and bug spray).

~
Keep a first aid kit nearby.



COMPREHENSIVE PARKS AND PUBLIC SPACES MASTER PLAN
Hilliard Recreation and Parks Department
CITY OF HILLIARD, OHIO ■ EDSALL & ASSOCIATES LLC ■ LAND PLANNERS ■ PLANNING CONSULTANTS
LANDSCAPE ARCHITECTS ■ 614-221-0590

3800 Veterans Memorial Drive Hilliard, Ohio 43026 Phone 614.876.5200 Fax 614.876.5281 Email recandparks@hilliardohio.gov



Real People. Real Possibilities.

Recreation and Parks Department

Volunteer Application

Select one of the following:

- Individual
- Business: _____
- Non-Profit Organization 501c3: _____
- Other (Title): _____

Primary Contact

Name: _____
 Address: _____
 Phone: _____ Email: _____

I/We would like to participate in:

- Donation Sponsorship
- Park Volunteer Sponsorship
- Volunteer (Other)

Park or Trail to Adopt:

1st Choice: _____
 2nd Choice: _____

The Recreation and Parks Department will contact you if we are unable to accommodate your first choice.

Why does your group/organization wish to adopt the requested park?

(i.e. based on location, does the park have a particular feature that interests you?)

What volunteer tasks would you like to perform?

The City of Hilliard reserves the right to refuse, cancel or revise this agreement if the individual or group is not performing the duties required in a satisfactory manner.

Except for negligent acts of the City of Hilliard, its agents and employees, the volunteers or their agents shall assume liability for and hold the City of Hilliard its agents and employees harmless from any and all claims, actions or causes of action arising the participation of the volunteers.

Any and all volunteers of the group or other persons while engaged in the performance of any work or services performed under this agreement shall not be considered employees of the City of Hilliard.

Applicant or Guardian Signature*

Date

**Parent/guardian signature is required if volunteer is under the age of 18.*

For Office Use Only

Date Application Accepted: _____
 Park/Trail Assigned: _____
 Liability Waiver Received: Yes No
 Application Accepted/Processed By: _____
 Adoption Dates: From: _____ To: _____
 Date Signage Ordered: _____



COMPREHENSIVE PARKS AND PUBLIC SPACES MASTER PLAN

Hilliard Recreation and Parks Department
CITY OF HILLIARD, OHIO ■ EDSALL & ASSOCIATES LLC ■ LAND PLANNERS ■ PLANNING CONSULTANTS
LANDSCAPE ARCHITECTS ■ 614-221-0580

3800 Veterans Memorial Drive Hilliard, Ohio 43026 Phone 614.876.5200 Fax 614.876.5281 Email recandparks@hilliardohio.gov

HILLIARD PARKS AND PUBLIC SPACES INVENTORY CHECKLIST

- Prepared By: _____ Date Prepared: _____
- Name of Park: _____
- Address of Park: _____
- Year Dedicated: _____
- Park Acreage: _____

● Site Furniture

- Number of Bike Racks: _____
- Manufacturer of Bike Racks: _____
- Size/Number of Benches: _____
- Manufacturer of Benches: _____
- Size/Number of Picnic Tables: _____
- Manufacturer of Picnic Tables: _____
- Number of Waste Receptacles: _____
- Manufacturer of Waste Receptacles: _____
- Number of Recycling Receptacles: _____
- Manufacturer of Recycling Receptacles: _____
- Number of Drinking Fountains: _____
- Options of Drinking Fountains: _____
- Manufacturer of Drinking Fountains: _____
- Size/Number of Picnic Grills: _____
- Manufacturer of Picnic Grills: _____
- Warranties: _____

● Athletic Fields

- Number/Type of Fields: _____
- Size of Fields: _____ x _____
- Type of Seed Blend: _____
- Number/Size of Goals: _____
- Size of Infields: _____

- Infield Material Amount and Source: _____
- Backstop Height: _____ x _____
- Number/Size/Type of Bleachers: _____
- Number of Field Pole Lights: _____
- Manufacturer: _____
- Type of Bulb/Watts: _____
- Heights of Light Poles: _____
- Material & Color of Poles/Lights: _____
- Warranties: _____

● **Basketball Courts**

- Basketball Court Size in S.F.: Length _____ x Width _____
- Type of Surface: _____
- Color Coating Colors/Manufacturer: _____
- Number of Backstops/Rim Height: _____
- Manufacturer of Backstops: _____
- Number of Lights: _____
- Type of Bulb/Watts: _____
- Height of Light Poles: _____
- Material/Color of Poles/Lights: _____
- Warranties: _____

● **Tennis Courts**

- Tennis Court Size in S.F.: Length _____ x Width _____
- Type of Surface: _____
- Color Coating Colors/Manufacturer: _____
- Number of Lights: _____
- Type of Bulb/Watts: _____
- Height of Light Poles: _____
- Material/Color of Poles/Lights: _____
- Net/Net Post Manufacturer: _____
- Warranties: _____



● **Volleyball Courts**

- Court Size in S.F.: Length _____ x Width _____
- Sand Material/Source: _____
- Type of Curbing: _____
- Number of Lights: _____
- Type of Bulb/Watts: _____
- Height of Light Poles: _____
- Material/Color of Poles/Lights: _____
- Net/Net Post Manufacturer: _____
- Warranties: _____

● **Irrigation**

- Area of Irrigation in S.F.: _____
- Shutoff Valve Location: _____
- Number of Zones: _____
- Pipe Sizes: _____
- Manufacturer: _____
- Water Source: _____
- Rain Sensor Location: _____
- Warranties: _____

● **Water Features**

- Type of Feature: _____
- Number/Type of Aeration: _____
- Manufacturer of Aeration: _____
- Boardwalk/Bridge/Fishing Pier: _____
- Size of Boardwalk/Bridge/Fishing Pier: Length _____ x Width _____
- Material of Boardwalk/Bridge/Fishing Pier: _____
- Warranties: _____



● **Buildings**

- Size of Shelters in S.F.: Length _____ x Width _____
- Number/Type of Shelters: _____
- Material/Color of Shelters: _____
- Roof Material & Color: _____
- Year Installed: _____
- Manufacturer/Contractor Warranty: _____

● **Park Lighting**

- Number of Pole Lights: _____
- Manufacturer: _____
- Type of Bulb/Watts: _____
- Height of Lights: _____
- Material & Color of Poles/Lights: _____
- Warranties: _____

● **Walks & Trails**

- Walk/Trail Material: _____
- Walk Size in S.F.: Length _____ x Width _____
- Handicap Access: (Y/N) _____
- Walk/Trail Material: _____
- Trail Size in S.F.: Length _____ x Width _____
- Date When Surface Installed: _____

● **Playground Development**

- Playground Surface Area in S.F.: _____
- Type of Playground Surfacing: _____
- Number of Play Components: _____
- Manufacturer of Play Components: _____
- Date of Component Installation: _____
- Warranties: _____



● **Parking Areas**

- Size by Area in S.F.: _____
- Number of Parking Spaces: _____
- Curbing Type: Length _____ x Height _____
- Number of Handicap Parking Spaces: _____
- Date When Surface Installed: _____

● **Landscaped Areas**

- Grass Area in S.F.: _____
- Area of Mulched Area Without Plantings _____
- Number/Size of Landscape Beds: _____
- Total Bed Area in S.F.: _____

● **Fencing**

- Type of Material: _____
- Length _____ x Height _____
- Warranties: _____

● **Signage**

- Type/Number of Signs: _____
- Sign Materials/Colors: _____

● **Other Notes/Description Narrative**

● **Aerial Photo (Insert From Google Map)**

● **Above Grade and Below Grade Utility Map**



Hilliard Parks Checklist for Staff

DAY: _____

DATE: _____

Park : _____

- Empty trash and recycling bins
- Check for trash littered around park not in receptacles
- Clean all benches and structures from dirt, spider webs and weather
- Check Equipment (Playground, Benches, ETC) for glaring problems
- Does there appear to be equipment that needs to be replaces soon?

Y: _____ N: _____

If so, what equipment?

- Check and clean restrooms (if applicable)
- Blowout/seep any shelters
- Are benches and picnic tables in appropriate place?
- Are all walkways clear from clutter, grass, branches etc?
- Check growth of grass, weeds and shrubbery to see if it is manicured properly

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ASSET SUMMARY REPORT
Sorted By: Asset ID

City of Hilliard

Asset ID	Master Asset	Asset Type	Group	Description	Budget ID	Manufacturer	Model	Serial#	Hours	Miles	Fuel	Oil	Tire
1006	CAR	CAR	HPD	PLESICH / FJD7283 / SJ	OPERATION	CHEVY	00 / IMPALA	2G1WF52E5Y9383460	0	83206	2335	0	0
1007	CAR	CAR	HPD	07 - BERARDI / AXK 93C	OPERATION	CHEVY	00 / IMPALA	2G1WF52E7Y9384674	0	55899	1031.1	0	0
1008	IMPALA	IMPALA	HPD	CUNNINGHAM / FJW79	OPERATION	CHEVY	2000 / IMPALA	2G1WF52E9Y93833770	0	58349	1255.8	0	0
1009	PASSENGER	PASSENGER	HPD	CIU/SIU POOL / BHY46	OPERATION	FORD	2000 EXPLORE	1FMZU72E0Y2B00311	0	140493	343	0	0
1010	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	CHEVY	10 / CROWN VIC	2FAFP71W31X175420	0	73774	2061.1	0	0
1015	IMPALA	IMPALA	HPD	WELLS / CNS 3037	OPERATION	CHEVY	2001 / IMPALA	2G1WF52E419329430	0	137771	1480.7	0	0
1016	IMPALA	IMPALA	HPD	IMPALA / CNS 3067	OPERATION	CHEVY	01 / IMPALA	2G1WF52E319332609	0	106502	1618.8	0	0
1017	IMPALA	IMPALA	HPD	REDMOND / FJW7897	OPERATION	CHEVY	2001 / IMPALA	2G1WF52E119329434	0	43390	997.8	0	0
1020	CAR	CAR	HPD	CRUISER	OPERATION	FORD	03 / CROWN VIC	2FAFP71W63X122107	0	39906	2786.3	0	0
1021	CAR	CAR	HPD	CRUISER	OPERATION	FORD	03 / CROWN VIC	2FAFP71W73X122108	0	88740	1181.9	0	0
1022	CAR	CAR	HPD	CRUISER	OPERATION	FORD	03 / CROWN VIC	2FAFP71W93X122109	0	125496	45461.4	0	0
1023	CAR	CAR	HPD	CRUISER	OPERATION	FORD	03 / CROWN VIC	2FAFP71W93X122110	0	85832	565.5	0	0
1024	CAR	CAR	HPD	CRUISER	OPERATION	FORD	03 / CROWN VIC	2FAFP71W73X122111	0	148019	896.7	0	0
1025	CAR	CAR	HPD	25 - DEP CHIEF / AP 71	OPERATION	CHEVY	02 / IMPALA	2G1WF52E29309313	0	95715	1840.4	0	0
1026	IMPALA	IMPALA	HPD	PARKEY / FMJ6647 / GF	OPERATION	CHEVY	2002 / IMPALA	2G1WF52E229311946	0	95480	1737.5	0	0
1027	IMPALA	IMPALA	HPD	ROGERS / AP56DS / MF	OPERATION	CHEVY	2002 / IMPALA	2G1WF52E429309311	0	49952	1223	0	0
1031	CAR	CAR	HPD	CRUISER	OPERATION	FORD	03 / CROWN VIC	2FAFP71W53X189855	0	130210	2740.2	0	0
1032	CAR	CAR	HPD	CRUISER	OPERATION	FORD	03 / CROWN VIC	2FAFP71W73X189856	0	125660	2266.7	0	0
1033	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2003 / CROWN	2FAFP71W93X189856	0	121244	3944	0	0
1034	CAR	CAR	HPD	CRUISER	OPERATION	FORD	03 / CROWN VIC	2FAFP71W03X189858	0	139693	3763.1	0	0
1035	CAR	CAR	HPD	CRUISER	OPERATION	FORD	03 / CROWN VIC	2FAFP71W23X189859	0	12600	3761	0	0
1036	2 X 2	2 X 2	HPD	DARE SILVER P/U	OPERATION	NISSAN	03 / FRONTIER	IN6DD26T33C421035	0	5889	13	0	0
1040	CAR	CAR	HPD	CRUISER	OPERATION	FORD	04 / CROWN VIC	2FAFP71WW14X149421	0	74354	7169.4	0	0
1041	CAR	CAR	HPD	CRUISER	OPERATION	FORD	04 / CROWN VIC	2FAFP71W34X149421	0	151321	5758.5	0	0
1042	CAR	CAR	HPD	CRUISER	OPERATION	FORD	04 / CROWN VIC	2FAFP71W54X149423	0	128073	4495	0	0
1043	CAR	CAR	HPD	CRUISER	OPERATION	FORD	04 / CROWN VIC	2FAFP71W74X149424	0	128041	4851	0	0
1044	CAR	CAR	HPD	CRUISER	OPERATION	FORD	04 / CROWN VIC	2FAFP71W94X149425	0	149902	4999.8	0	0
1061	CAR	CAR	HPD	CRUISER	OPERATION	FORD	06 / CROWN VIC	2FAFP71W6X157056	0	112735	7814.5	0	0
1062	CAR	CAR	HPD	CRUISER	OPERATION	FORD	06 / CROWN VIC	2FAFP71W96X157057	0	131234	9489.1	0	0
1063	CAR	CAR	HPD	CRUISER	OPERATION	FORD	06 / CROWN VIC	2FAFP71W06X157058	0	124537	9268.6	0	0
1065	4 X 4	4 X 4	HPD	DARE - SILVER XTERRA	OPERATION	NISSAN	XTERRA	5N1AN08W46C503953	0	8371	471.8	0	0
1066	MISC	MISC	HPD	MOTORCYCLE	OPERATION	BMW	R12RTP	WB10388066ZM19076	0	0	0	0	0
1070	CAR	CAR	HPD	K9 - 3	OPERATION	FORD	06 / CROWN VIC	2FAFP71W7X149616	0	129515	8808.5	0	0
1071	CAR	CAR	HPD	CRUISER	OPERATION	FORD	076 / CROWN VI	2FAFP71W37X149618	0	69792	4912.3	0	0
1072	CAR	CAR	HPD	CRUISER	OPERATION	FORD	076 / CROWN VI	2FAFP71W17X149617	0	82902	6248.6	0	0
1073	CROWN VIC	CROWN VIC	HPD	K9 - 2	OPERATION	FORD	2007 / CROWN \	2FAFP71W57X149619	0	135869	10973.1	0	0
1074	SPECIALTY	SPECIALTY	HPD	K9 - 1	OPERATION	BMW	2007 BX3	WBXPC934X7WF19594	0	3399	3259.3	0	0
1081	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2008 / CROWN \	2FAHP71V08X146449	0	110811	8948.2	0	0
1082	CROWN VIC	CROWN VIC	HPD	K9 - 3	OPERATION	FORD	2008 / CROWN \	2FAHP71V78X146450	0	110742	9479	0	0
1083	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2008 / CROWN \	2FAHP71V98X146451	0	95382	7440.8	0	0
1084	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2008 / CROWN \	2FAHP71V08X146452	0	120677	9419.3	0	0
1085	4 X 4	4 X 4	HPD	DARE - XTERRA	OPERATION	NISSAN	2008 XTERRA	2N1A08W68C524547	0	12611	701.6	0	0
1090	VAN	VAN	HPD	ACCIDENT INVESTIGAT	OPERATION	CHEVY	2500 HD	1GCGG25C091126620	0	762	280.2	0	0
1091	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2009 / CROWN \	2FAHP71V79X129035	0	68888	9223.1	0	0
1092	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2009 / CROWN \	2FAHP71V99X129036	0	101988	7208.6	0	0
1093	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2009 / CROWN \	2FAHP71V09X129037	0	99304	8811.7	0	0
1094	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2009 / CROWN \	2FAHP71V29X129038	0	111803	8962.8	0	0
1101	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2010 / CROWN \	2FABP7BV5AX115143	0	108395	8955.2	0	0
1102	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2010 / CROWN \	2FABP7BV7AX115144	0	95997	8711	0	0
1103	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2010 / CROWN \	2FABP7BV9AX115145	0	108302	10150.1	0	0
1104	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2010 / CROWN \	2FABP7BV0AX115146	0	115549	10299.5	0	0
1110	EXPEDITION	EXPEDITION	HPD	SGT EXPEDITION	OPERATION	FORD	EXPEDITION	1FMJ1G58BEFZ1582	0	75244	5945.5	0	0
1111	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2010 / CROWN \	2FABP7BV6BX119719	0	95429	9128.4	0	0
1112	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2010 / CROWN \	2FABP7BV2BX119720	0	111590	9442.6	0	0
1113	CROWN VIC	CROWN VIC	HPD	CRUISER	OPERATION	FORD	2010 / CROWN \	2FABP7BV4BX119721	0	98286	8816.5	0	0
1114	FUSION	FUSION	HPD	MULLIN / FCT4159 / MA	OPERATION	FORD	2011 FUSION	3FAHP0GA8BR224428	0	17024	272.8	0	0
1115	FUSION	FUSION	HPD	WELLS / LIC # FCT4159	OPERATION	FORD	2011 FUSION	3FAHP0GA8BR224427	0	22304	815.6	0	0
1201	CAPRICE	CAPRICE	HPD	CRUISER	OPERATION	CHEVY	2012 CAPRICE	6G1MK5U23CL629822	0	42767	3947.5	0	0
1202	CAPRICE	CAPRICE	HPD	CRUISER	OPERATION	CHEVY	2012 CAPRICE	6G1MK5U25CL629823	0	45966	4293.2	0	0

ASSET SUMMARY REPORT
Sorted By: Asset ID

City of Hilliard

Asset ID	Master Asset	Asset Type	Group	Description	Budget ID	Manufacturer	Model	Serial#	Hours	Miles	Fuel	Oil	Tire
1203		CAPRICE	HPD	CRUISER	OPERATION	CHEVY	2012 CAPRICE	6G1MK5U27CL629824	0	49575	4483.1	0	0
1204		CAPRICE	HPD	CRUISER	OPERATION	CHEVY	2012 CAPRICE	6G1MK5U29CL629825	0	46786	4475.2	0	0
1205		CAPRICE	HPD	CRUISER	OPERATION	CHEVY	2012 CAPRICE	6G1MK5U23DL812882	0	32374	3148.6	0	0
1206		CAPRICE	HPD	CRUISER	OPERATION	CHEVY	2012 CAPRICE	6G1MK5U27DL812884	0	32314	3359.3	0	0
1207		CAPRICE	HPD	CRUISER	OPERATION	CHEVY	2012 CAPRICE	6G1MK5U27DL812125	0	33720	3570.4	0	0
1208		CAPRICE	HPD	CRUISER	OPERATION	CHEVY	2013 CAPRICE	6G1MK5U27DL812156	0	30081	3184.9	0	0
1210		FUSION	HPD	SEUM / FOZ1791 / BLAC	OPERATION	FORD	2012 FUSION	3FAHP0G4ACR275376	0	16355	569.5	0	0
1211		CHARGER	HPD	FRANCIS / FSE7007 / BI	OPERATION	DODGE	2013 CHARGER	23C3DXAG1DH521921	0	19207	962.4	0	0
1212		TAURUS	HPD	FISHER / FRR6207 / BL	OPERATION	FORD	2013 TAURUS	1FAHP2M83DG150892	0	27290	1227.5	0	0
1301		EXPLORER	HPD	PATROL	OPERATION	FORD	EXPLORER	1FM5K8AR1EGB02672	0	17093	1298.1	0	0
1302		EXPLORER	HPD	PATROL	OPERATION	FORD	EXPLORER	1FM5K8AR5EGB02674	0	18686	1826	0	0
1303		EXPLORER	HPD	PATROL	OPERATION	FORD	EXPLORER	1FM5K8AR3EGB02673	0	18727	1533	0	0
1304		EXPLORER	HPD	PATROL	OPERATION	FORD	EXPLORER	1FM5K8AR3EG92126	0	16296	1340.1	0	0
1305		EXPLORER	HPD	PATROL	OPERATION	FORD	EXPLORER	1FM5K8AR3EG92128	0	6126	494.9	0	0
1306		EXPLORER	HPD	PATROL	OPERATION	FORD	EXPLORER	1FM5K8AR1EG92127	0	8774	986.6	0	0
1310		CHARGER	HPD	HPD	OPERATION	DODGE	2012 CHARGER	2G1WF52E5Y9383460	0	8689	285.4	0	0
1401		EXPLORER	HPD	PATROL	OPERATION	FORD	EXPLORER	1FM5K8AR2FGA46369	0	0	0	0	0
1402		EXPLORER	HPD	PATROL	OPERATION	FORD	EXPLORER	1FM5K8AR9FGA46370	0	0	0	0	0
1403		EXPLORER	HPD	PATROL	OPERATION	FORD	EXPLORER	1FM5K8AR0FGA46371	0	0	0	0	0
1404		EXPLORER	HPD	PATROL	OPERATION	FORD	EXPLORER	1FM5K8AR2FGA46372	0	0	0	0	0
1410		SPECIALTY	HPD	COMMAND UNIT	OPERATION	INTERNATION	2003 / 4700	1HTMNAAM93H583896	0	141350	16.7	0	0
1411		EXPLORER	HPD	DET VEHICLE	OPERATION	FORD	EXPLORER	1FM5K8AR4FGA46373	0	246	21.5	0	0
1412		F-150	HPD	DET VEHICLE	OPERATION	FORD	F-150	1FTFW1E2FEBF08717	0	1484	100.7	0	0
1860		VAN	HPD	SURVEILLANCE / PHU20	OPERATION	GMC	86 / VAN	2GTGCG15N8G4525632	0	59070	27.1	0	0
1888		MISC	HPD	DIESEL	OPERATION	KIA	SORENTO	KNDJCT33855484472	0	53312	377.9	0	0
1901		SPECIALTY	HPD	COHILL / FVL3966 / BLL	OPERATION	NISSAN	QUEST	5N1BV28U19N102979	0	53669	661	0	0
1902		SPECIALTY	HPD	BLEVINS / FVL3994 / BL	OPERATION	GMC	90 / MINI	1GDTM152XLB525515	0	15988	261.4	0	0
1905		VAN	HPD	905 - CRASH VAN	OPERATION	CHEVY	90 / 2500	1GCGK24K7LE178673	0	88066	0	0	0
1907		4 X 4	HPD	TRUCK	OPERATION	CHEVY	91 / MINI	1GDDM15Z3MB167112	0	24221	215	0	0
1911		VAN	HPD	911 - DARE	OPERATION	CHEVY	93 / BLAZER	1GDCS18W7PO188958	0	122188	424.2	0	0
1935		CAR	HPD	935 - CONRAD / BHY 46	OPERATION	FORD	96 / CROWN VIC	2FALP71W9TX134358	0	97242	680.4	0	0
1960		CROWN VIC	HPD	COURT CAR / AXK 9517	OPERATION	FORD	97 / LUMINA	2G1WL52M5V1189988	0	161654	2711	0	0
1975		CAR	HPD	975 - SCALF / AXK 9345	OPERATION	CHEVY	98 / LUMINA	2G1WL52M7W9281297	0	68574	453.4	0	0
1985		CAR	HPD	985 - BRAINARD / AXK	OPERATION	CHEVY	98 / LUMINA	2G1WL52M7W9281297	0	59077	1016.3	0	0
1986		CAR	HPD	986 - THRESS / AXK 94	OPERATION	CHEVY	99 / CROWN VIC	2FAFP71W4XX211155	0	91297	639.5	0	0
1990		CRUISER	HPD	990 - DARE	OPERATION	FORD	1999 VAN	1GBJG31R4X1132802	0	3501	414.5	0	0
1995		VAN	HPD	CRIME SCENE	OPERATION	CHEVY	SMART TRAIL SD 1001	1KBSO812VK118523	0	0	0	0	0
1997		TRAILER	HPD	SPEED TRAILER	OPERATION	SMART TRAIL	SD 1001	1KBSO812VK118523	0	0	0	0	0
1999		MISC	HPD	GASOLINE	OPERATION	SMART TRAIL	SD 1001	1KBSO812VK118523	0	0	0	0	0
2001		4 X 4	HPD	01 - LIFT STATIONS	OPERATION	CHEVY	00 / 2500	1GCGK24J6YR159894	0	122966	6294	0	0
2002		4 X 4	HPD	PARKS	OPERATION	CHEVROLET	2000 / 3500	1GCHK34RXYR172387	0	96587	5676.8	0	0
2003		RIDING MOWEF SERVICE	HPD	1145	OPERATION	JOHN DEERE	1145	M01145X86027	926.3	30645	312.9	0	0
2004		CHIPPER	HPD	FLEET	OPERATION	VERMEER	2000 / BC1250A	1VRN14166X1007634	0	3441	1111.4	0	0
2012		4 X 4 W/ PLOW	SVC	16	OPERATION	DODGE	2001 / 2500	3B7KF26Z51M575069	0	70743	3679.7	0	0
2013		4 X 4	HPD	20	OPERATION	DODGE	2001 / 2500	3B7KF26Z31M575068	0	78357	3448.7	0	0
2014		1/2 TON	SVC	28	OPERATION	INTERNATION	2001 / 4700	1HTSCABM21H366883	0	15515	206.5	0	0
2015		CHIPPER	HPD	FLEET	OPERATION	VERMEER	630B	4707	0	369	365.3	0	0
2016		TRAILER	HPD	FLEET	OPERATION	HURST	2000 / RAM 350C	1H9TA081311057448	0	0	0	0	0
2017		1 TON W/ PLOW	SVC	FLEET	OPERATION	DODGE	2000 / RAM 350C	3B6MF36591M245046	0	74255	2445.7	0	0
2018		LEAF VAC	SVC	FLEET	OPERATION	ODB	LTC - 650	0201 - 3114	0	3	540.4	0	0
2021		4 X 4 W/ PLOW	SVC	4 X 4 W/ PLOW	OPERATION	DODGE	2002 / 2500	3B7KF26Z42M269403	0	79598	4029	0	0
2022		4 X 4 W/ PLOW	FLEET	13 - MECHANICS	OPERATION	DODGE	2002 / 2500	3B7KF26Z02M269401	0	47749	3467.3	0	0
2023		4 X 4 W/ PLOW	SVC	4 X 4 W/ PLOW	OPERATION	DODGE	2002 / 2500	3B7KF26Z22M269402	0	61065	4859.1	0	0
2024		4 X 4 W/ PLOW	CITY HALL	FLEET	OPERATION	CHEVY	2002 / 3500	3GBK34F92M11277	0	19152	2314.7	0	0
2025		BUCKET TRUCI SERVICE	SVC	30	OPERATION	INTERNATION	2002 / 4700	1HTSCABM52H510261	1934	0	782.8	52000	0
2026		1 1/2 TON	SVC	31	OPERATION	INTERNATION	2002 / 4700	1HTSCABM79H510262	0	30971	686.3	0	0
2031		F-250	HPD	4 X 4 W/ PLOW	OPERATION	FORD	2003 / F250	3FTNF21S83MB42131	0	72990	6914.8	0	0
2032		F-250	HPD	4 X 4 W/ PLOW	OPERATION	FORD	2003 / F250	3FTNF21SX3MB42132	0	71871	6270.6	0	0
2033		F-250	HPD	4 X 4 W/ PLOW	OPERATION	FORD	2003 / F250	3FTNF21S63MB42130	0	56959	5896.3	0	0

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Asset ID	Master Asset	Asset Type	Group	Description	Budget ID	Manufacturer	Model	Serial#	Hours	Miles	Fuel	Oil	Tire
2034	MALIBU	MALIBU	CITY HALL	JOHN HALL	OPERATION	CHEVY	03 / MALIBU	1G1ND52J83M684038	0	54188	1699.1	0	0
2035	MALIBU	MALIBU	CITY HALL	MITCH MULLINS	OPERATION	CHEVY	03 / MALIBU	1G1ND52J23M684035	0	105072	2797.7	76	0
2036	RIDING MOWEF SERVICE	RIDING MOWEF SERVICE	SERVICE	1435	OPERATION	JOHN DEERE	1435	TC1435D030649	0	11001	391.1	0	0
2037	SEWER JET	SEWER JET	SVC	33 - VACTOR	OPERATION	JOHN DEERE	1435	TC1435D030666	0	765	41.3	0	0
2041	AUX ENGINE	AUX ENGINE	FLEET	VACTOR AUX ENG	OPERATION	INTERNATION	2004 / 7400	1HTWDADR34J090146	0	14538	3682	0	0
2042	SEWER JET	SEWER JET	FLEET	BUGGY TRAILER	OPERATION	STANLEY		EQU1P00123	0	0	0	0	0
2043	TRAILER	TRAILER	FLEET	BUGGY TRAILER	OPERATION	LPD TRAILER		08035801700	0	0	0	0	0
2051	TRACTOR	TRACTOR	FLEET	5325 / FM 1012 R MOW	OPERATION	JOHN DEERE	5325	LV5325S130478	0	1147	1552.2	0	0
2052	LOADER	LOADER	FLEET	FRONT LOADER	OPERATION	KOMATSU	WA 200	65782	0	150	2162	0	0
2053	SWEEPER	SWEEPER	FLEET	STREET SWEEPER / EL	OPERATION	WHIRLWIND MV	49HAADB126DV11078		0	26051	13091.8	0	0
2054	AUX ENGINE	AUX ENGINE	FLEET	SWEEPER AUX ENG	OPERATION	JOHN DEERE		PE4045T491043	0	0	0	0	0
2055	2 1/2 TON	2 1/2 TON	FLEET	2 1/2 TON	OPERATION	INTERNATION	2005 / 7400		0	30180	5835.7	0	0
2056	2 1/2 TON	2 1/2 TON	FLEET	2 1/2 TON	OPERATION	INTERNATION	2005 / 7400	1HTWDAAR66J286508	0	26666	4362.4	0	0
2057	TRAILER	TRAILER	FLEET	WATER WAGON	OPERATION	DUO - LIFT	TD 1210	1104205	0	0	3.8	0	0
2060	2 X 2	2 X 2	CITY HALL	CUSTODIANS	OPERATION	CHEVROLET	2006 / SILVERAL	3GCCE14X56G201584	0	17457	1512.5	0	0
2061	2 X 2	2 X 2	BUILDINGS	CANDY THOMAS	OPERATION	FORD	2006 / RANGER	1FTYR14U06PA95199	0	18411	1141.4	0	0
2062	GMC	GMC	FLEET	4 X 4 W/ PLOW	OPERATION	GMC	2006 / SIERRA 2	1GTHK24G16E245935	0	46909	5849.9	0	0
2063	GMC	GMC	FLEET	4 X 4 W/ PLOW	OPERATION	GMC	2006 / SIERRA 2	1GTHK24G66E245395	0	64973	7901.1	0	0
2064	GMC	GMC	FLEET	4 X 4 W/ PLOW	OPERATION	GMC	2006 / SIERRA 2	1GTHK24G6E245867	0	54217	7035.9	0	0
2065	GMC	GMC	FLEET	4 X 4 W/ PLOW	OPERATION	GMC	2006 / SIERRA 2	1GTHK24G86E242711	0	69920	8618.8	0	0
2066	LEAF VAC	LEAF VAC	FLEET	LEAF TRAILOR (25CY)	OPERATION	ODB	SCL 800 TM25	09064566	247	818	877.2	0	0
2067	CROWN VIC	CROWN VIC	SERVICE	SIGNAL CAR	OPERATION	FORD	2006 / CROWN V	2FAFP17W06X155200	0	116522	8826.5	0	0
2068	SEWER JET	SEWER JET	FLEET	SEWER JET	OPERATION	AQUA TECH			0	48	29.2	0	0
2069	MISC	MISC	FLEET	DURA PATCHER	OPERATION	INTERNATION	2007 / 7400	1HTWDAAR07J407311	0	1095	776.6	0	0
2071	2 1/2 TON	2 1/2 TON	FLEET	2 1/2 TON	OPERATION	INTERNATION	2007 / 7400	1HTWHA2T37J407310	0	40271	8257.3	0	0
2072	TANDEM	TANDEM	FLEET	TANDEM	OPERATION	INTERNATION	2007 / 7400		0	23297	5326.4	0	0
2073	F-450	F-450	FLEET	CHIPPER TRUCK	OPERATION	FORD	2007 / F - 450	1FDXF46P37EA85109	0	37310	3666.6	0	0
2074	F-450	F-450	FLEET	CHIPPER TRUCK	OPERATION	FORD	2007 / F - 450	1FDXF46P17EA8511	1077	22175	3666.6	0	0
2075	LEAF VAC	LEAF VAC	FLEET	LEAF TRAILOR (25CY)	OPERATION	ODB	SCL 800 TM25	04074732	0	32320	4120.7	0	0
2076	PASSENGER	PASSENGER	ENG	ENGINEERING	OPERATION	FORD	ESCAPE		0	40589	1306.3	0	0
2081	4 X 4 W/ PLOW	4 X 4 W/ PLOW	CITY HALL	4 X 4 W/ PLOW (TERRY)	OPERATION	FORD	2008 / F-250	1FTNF21558EB76728	0	43593	4410.4	0	0
2082	F-250	F-250	CITY HALL	4 X 4 W/ PLOW (STEVE)	OPERATION	FORD	2008 / F-250	1FTNF21578EB76729	0	55222	5235.6	0	0
2083	2 1/2 TON	2 1/2 TON	FLEET	2 1/2 TON	OPERATION	INTERNATION	2083 / 7400	1HTWDAAR58J645169	0	29983	5839.1	0	0
2084	ESCAPE	ESCAPE	CITY HALL	CITY HALL / HYBRID	OPERATION	FORD	2008 / ESCAPE	1FMCU59H68K58555	0	27310	968.7	0	0
2085	2 X 2	2 X 2	ENG	DAKOTA	OPERATION	DODGE	2008 / DAKOTA	1D7HE32N28S638478	0	21909	1322.3	0	0
2086	CHIPPER	CHIPPER	SVC	FLEET	OPERATION	VERMEER	2008 / BC1250A		0	1046	1819.6	0	0
2090	ESCAPE	ESCAPE	ENG	CITY HALL	OPERATION	FORD	2008 / ESCAPE	1FMCU92749KAT75507	0	21595	945.7	0	0
2091	F-250	F-250	ENG	4 X 4 W/ PLOW	OPERATION	FORD	2009 / F-250	1FTNF21599EA04901	0	41142	4827.9	0	0
2092	F-250	F-250	SERVICE	4 X 4 W/ PLOW	OPERATION	FORD	2009 / F-250	1FTNF21509EA04902	0	33360	3574.6	0	0
2093	F-250	F-250	SERVICE	4 X 4 W/ PLOW	OPERATION	FORD	2009 / F-250	1FTNF21529EA04903	0	33787	3721.7	0	0
2101	TANDEM	TANDEM	SERVICE	TANDEM	OPERATION	INTERNATION	2010 / 7400		0	15543	2682.3	0	0
2102	BACKHOE	BACKHOE	SERVICE	CAT	OPERATION	CATAPILLAR	2010 / 420E	24819	0	570	691.5	0	0
2111	4 X 4 W/ PLOW	4 X 4 W/ PLOW	SERVICE	4 X 4 W/ PLOW (STEVE)	OPERATION	FORD	2011 / F-350	1FTRF3B69BEA86147	0	14743	1387.7	0	0
2112	F-350	F-350	SERVICE	MECHANICS	OPERATION	FORD	2112 / F-350	1FTRF3B69BEA86145	0	19378	1476	0	0
2113	F-350	F-350	SERVICE	4 X 4 W/ PLOW (P&R AL)	OPERATION	FORD	2012 / F-350	1FTRF3B69BEA86146	0	24556	2846.8	0	0
2121	SWEEPER	SWEEPER	SERVICE	STREET SWEEPER	OPERATION	FREIGHTLINE	2012 / SCHWARZ	4UZACRDT9BCBE1245	0	11121	5860	0	0
2122	4 X 4 W/ PLOW	4 X 4 W/ PLOW	SERVICE	4 X 4 W/ PLOW	OPERATION	FORD	2112 / F-350	1FTRF3B60CEA16702	0	9141	1112.5	0	0
2123	2 1/2 TON	2 1/2 TON	FLEET	FREIGHTLINER	OPERATION	FREIGHTLINE	M2-106V	1FVAC3BS4CDBL1996	0	12581	2079.1	0	0
2124	F-550	F-550	SVC	LIFT STATIONS	OPERATION	FORD	2112 / F-550	1FDUF5HT4CEA41567	0	27360	2334.4	0	0
2125	SEWER JET	SEWER JET	SVC	VACTOR / UNIT SN 201	OPERATION	FREIGHTLINE		1FVHCYBS8CDBP3910	0	6706	2107.1	0	0
2126	F-350	F-350	SERVICE	4 X 4 W/ PLOW (MIKE)	OPERATION	FORD	2012 / F-350	1FTRF3B67CEC69824	0	14555	1516.1	0	0
2127	F-350	F-350	SERVICE	4 X 4 W/ PLOW (DAVE)	OPERATION	FORD	2112 / F-350	1FTRF3B69CEC69825	0	8142	886.4	0	0
2131	F-350	F-350	SERVICE	P & R VAN	OPERATION	FORD	2113 E350 / XL S	1FBNE3BLXDD14865	0	1174	120.2	0	0
2132	LEAF VAC	LEAF VAC	FLEET	LEAF TRAILOR (14CY)	OPERATION	ODB	SCL 800 TM14	129PS1624DR168079	0	62	86.6	0	0
2133	GATOR	GATOR	SERVICE	P & R (ELECTRIC)	OPERATION	JOHN DEERE	SCL 800 TM14		0	0	0	0	0
2134	GATOR	GATOR	SERVICE	P & R (ELECTRIC)	OPERATION	JOHN DEERE	GATOR TE		0	0	0	0	0
2141	F-350	F-350	SERVICE	4 X 4 W/ PLOW (PAT)	OPERATION	FORD	2114 / F-350	1FTRF3B60FFA43577	0	2817	418.3	0	0
2142	F-350	F-350	SERVICE	4 X 4 W/ PLOW (LARRY)	OPERATION	FORD	2114 / F-350	1FTRF3B60FFA43578	0	1315	173.8	0	0

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2143		F-350	SERVICE	4 X 4 (SIGN CREW)	OPERATION	FORD	2114 / F-350	UPDATE INFO	0	5530	721.7	0	0
2144		F-550	SVC	ELEC CREW	OPERATION	FORD	2114 / F-550	1FD0X5GT9TFAE24006	0	2680	326.8	0	0
2145		MISC	FLEET	BLACKTOP HAULER	OPERATION	CONCORD EC			0	1	43.6	0	0
2777		MISC	FLEET	MICS EQUIPMENT	OPERATION	ANY	ANY & ALL		0	2888	0	0	0
2861		MISC	SVC	2350 - SCRAP PILE	OPERATION	JOHN DEERE	2350	L02350A83396	5654.1	0	0	0	0
2862		MISC	FLEET	6" PUMP	OPERATION	WHITE		46795	0	0	0	0	0
2863		MISC	FLEET	AIR COMPRESSOR	OPERATION	SULLAIR	125Q	004-92560-JHF	0	0	0	0	0
2886		MISC	SVC	DIESEL	OPERATION				0	0	1874.7	0	0
2891		1 TON	SVC	05 - SCRAP PILE	OPERATION	CHEVY	89 / 3500	1GBJR34K3KF307528	0	106752	0	0	0
2893		TRAILER	SERVICE	FLEET	OPERATION	STARBRITE	1989 / UTILITY	8922	0	0	0	0	0
2901		LOADER	SVC	L1 - FLEET	OPERATION	CASE	580 K	KJJG0020109	0	2960	297.2	0	0
2902		TRACTOR	SERVICE	TRACTOR/BOOM MOW	OPERATION	JOHN DEERE	2355	XL2355G705859X	0	1216	443.7	0	0
2903		LEAF VAC	FLEET	OLD LEAF VAC	OPERATION				0	4602	0	0	0
2911		1 TON	SVC	04 - SCRAP PILE	OPERATION	FORD	91 / F 350	2FDJF37H5MCA94712	1944	0	0	0	0
2912		2 1/2 TON	SVC	08 - SCRAP PILE	OPERATION	INTERNATION	1991 / 4900	1HTSDZ7N3MH337100	0	101617	364.5	0	0
2921		TRAILER	SERVICE	FLEET	OPERATION	STARBRITE	1990 / CARGO	40LFB1015LP008118	0	4501	219.2	0	0
2932		CAR	MINGMT	931 - MITCH MULLINS	OPERATION	CHEVROLET	1993 / LUMINA	2G1WL54T6P1154691	0	105195	0	0	0
2933		CHIPPER	SERVICE	FLEET	OPERATION	VERMEER	1250 - BC	1VRC14132P1003870	0	2798	161.9	0	0
2941		4 X 4 W/ PLOW	ENG	SCRAP PILE	OPERATION	CHEVROLET	1994 / 2500	1GCGK24K1RE293097	4031	0	0	0	0
2942		1 TON	SERVICE	FLEET	OPERATION	CHEVROLET	1994 / 3500	1GBHC34K2RE196082	0	72428	1747.5	0	0
2943		CAR	ENG	945 - SCRAP PILE	OPERATION	CHEVROLET	1994 / LUMINA	2G1WL54T7R9151030	0	131614	110	0	0
2944		CAR	ENG	940 - LARRY LESTER	OPERATION	NISSAN	94 / ALTIMA	1N4BU31D8RC133963	0	45064	277.7	0	0
2945		SEWER JET	SVC	SJ1	OPERATION	LEACH	SJ - 600 - E		748	0	0	0	0
2946		2 X 2	ENG	18 - ENG	OPERATION	CHEVROLET	1994 / CHEYEN	1GCGC24K6RE138137	0	41703	79.5	0	0
2951		TRAILER	SERVICE	FLEET	OPERATION	HUDSON BRC	1995 / UTILITY	10HHE18XS1000525	0	0	0	0	0
2961		2 X 2	SVC	22 - FLEET	OPERATION	FORD	1996 / F 350	1FTFH35H9TEA27450	0	42253	355.5	0	0
2962		BACKHOE	SERVICE	FLEET	OPERATION	JOHN DEERE	1996 / 310 D TUF	T0310DG8282	0	3697	1156.2	0	0
2963		TRACTOR	SERVICE	5300	OPERATION	JOHN DEERE	5300	LV5300E532922	0	2798	161.9	0	0
2964		SPECIALTY	SERVICE	SEWER CAMERA	OPERATION	INTERNATION	1996 / 4700	1HTSLAAM9TH390287	0	135554	52.9	0	0
2971		4 X 4	PARKS	PARKS	OPERATION	CHEVROLET	1997 / 2500	1GCGK24R2V2256804	0	64629	1230.2	0	0
2972		1 TON	SERVICE	FLEET	OPERATION	CHEVROLET	1997 / 3500	1GBJC34R0V032459	0	74532	3161	0	0
2982		LEAF VAC	SERVICE	FLEET	OPERATION	ODB	LTC - 650	0998 - 2503	1112	1107	266.7	0	0
2991		BUCKET TRUCI	SERVICE	FLEET	OPERATION	CHEVROLET	1999 / 3500HD	1GBK34F1XF084079	0	119711	5782.6	0	0
2995		LOADER	SERVICE	FLEET	OPERATION	BOB CAT	1999 / 763	512237138	0	669	202.8	0	0
2999		MISC	SVC	GASOLINE	OPERATION				0	0	0	0	0
3011		4 X 4 W/ PLOW	PR	P7 - PARKS	OPERATION	DODGE	2001 / RAM 2500	3B7KF26Z41M537848	0	0	2092.8	0	0
3012		4 X 4 W/ PLOW	PR	02 - TWINS	OPERATION	DODGE	2001 / 2500	3B7KF26Z61M537849	0	76300	3082.7	0	0
3031		F-250	SERVICE	4 X 4 W/ PLOW (P&R DC	OPERATION	FORD	2003 / F-250	3FTNF21S13MB42133	0	80353	4560.2	0	0
3032		RIDING MOWF PR	PR	1435	OPERATION	JOHN DEERE	1435	TC1435D030612	2242	58670	4627.4	0	0
3041		PASSENGER	PARKS	SR BUS	OPERATION	CHEVROLET	2004 / ELDORAL	1GBE5V1E84F520887	0	48371	6303.9	0	0
3051		RIDING MOWF PR	PR	ZERO TURN	OPERATION	JOHN DEERE	05 - 777 Z TRAK	TC0777CO21160	0	0	3.2	0	0
3052		RIDING MOWF PR	PR	ZERO TURN	OPERATION	JOHN DEERE	05 - 777 Z TRAK	TC0777CO21185	0	0	3.3	0	0
3071		MACHINE	SERVICE	TOOL CAT	OPERATION	BOB CAT	2007 / 5600 T D :	AOW111258	0	910	746.1	0	0
3081		F-250	SERVICE	4 X 4 W/ PLOW (P&R Ct	OPERATION	FORD	F250	1FTNF21538EB76730	0	60646	6426.7	0	0
3888		MISC	PR	DIESEL	OPERATION				0	0	517.7	0	0
3891		RIDING MOWF PR	PR		OPERATION	TOFO	325 D	30788 / 30718	0	2381	0	0	0
3911		2 X 2	PR	P2 - SCRAP PILE	OPERATION	NISSAN	1991 / D 21	1N6SD11SXM3C399360	0	36039	26.2	0	0
3922		TRACTOR	PR	MASSEY	OPERATION	MASSEY FER	240		941	0	0	0	0
3941		4 X 4	PR	P5	OPERATION	CHEVROLET	1994 / 3500	1GCHK34K6RE293445	0	72719	708.5	0	0
3942		TRAILER	SERVICE	HOFFMANS	OPERATION				0	0	0	0	0
3961		4 X 4 W/ PLOW	PR	P3 - SCRAP PILE	OPERATION	FORD			0	0	0	0	0
3962		1 TON	SERVICE	PARKS	OPERATION	FORD	1997 / F 250	3FTHF26H2VMA06851	0	77322	524.4	0	0
3972		TRACTOR	PR	PITC2 - KABOTA	OPERATION	FORD	1996 / F 350	1FDKF37H2VEB56695	0	34848	869.9	0	0
3981		PASSENGER	PARKS	PARKS	OPERATION	KABOTA	L 2350		330	0	0	0	0
3982		RIDING MOWF PR	PR	935	OPERATION	NISSAN	1998 / QUEST	4N2XN11T5XD808410	902.6	43598	923.1	0	0
3991		RIDING MOWF PR	PR	935	OPERATION	JOHN DEERE	935	MOF935X186553	0	0	0	0	0
3992		TRAILER	SERVICE	PRM6 - BUNTON	OPERATION	RANSOMES	BZT - 31	ABZT82246	0	700	0	0	0
3993		GATOR	PARKS	FLEET	OPERATION	ROCKS TRAIL			0	0	0	0	0
3999		MISC	PR	GASOLINE	OPERATION	JOHN DEERE	GATOR 6 X 4	W006X4X088610	0	744	0	0	0
									0	1033.6	0	0	0

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L/S-1		LIFT STATION	SVC	HOFFMAN FMS	OPERATION	DETROIT-DIE	8063-7305	06BF220778SD	0	0	0	0	0
L/S-2		LIFT STATION	SVC	HAYDEN RUN	OPERATION	CUMMINS	4BT39	44185054	0	0	0	0	0
PD08		CAR	HPD	CUNNINGHAM / AXK 93	OPERATION	CHEVY	00 / IMPALA	2G1WF52E9Y9383770	0	26012	0	0	0



BRITTON FARMS PARK PATH



BRITTON FARMS PARK PATH



MUNICIPAL PARK



BRITTON PARK STEPS



HAMILTON PARK FENCE



HAMILTON PARK FENCE